

## New DVIR Web Portal – Motor Carrier Instructions

1. **New Login for all DVIR Users – a new single login page has been developed where all DVIR users will login with their User Name and Password.**

**Welcome to DVIR**  
( Driver Vehicle Inspection Reporting )

- Click here to register as an Intermodal Equipment Provider
- Click here to register as a Motor Carrier
- Click here to register as an M & R Vendor
- Click here to register as a Facility Operator

**DVIR**  
DRIVER VEHICLE  
INSPECTION REPORTING

Username \_\_\_\_\_

Password \_\_\_\_\_

[Login](#) [Clear](#)

[Forgot username or password? Click here](#)

2. **Dashboard – Once logged in, user will see a new dashboard displayed. This will show total DVIRs reported by the company for the current year and also shows this information broken down by RCD for each month. For Motor Carrier user this would be the DVIRs your company had reported.**

Last Login Date Time : 08/08/2018 13:25:29 Last Login Ip Address : 192.168.100.117 [MC](#) [Logout](#)

**DVIR**  
DRIVER VEHICLE  
INSPECTION REPORTING

DVIR Search DVIR Reporting Reports Settings

Home

**DASHBOARD** [+ CLICK HERE TO REPORT DVIR +](#)

**DVIR REPORTED IN 2018 SO FAR**

Month	COUNT
February	13
March	35
April	11
August	1

[DOWNLOAD REPORT](#)

**RCD REPORTED IN 2018 SO FAR**

Month	Brakes		Lights	Wheel	Air Line	Coupling	Frame	Bolster	Fastener	Slider	No Defects
	01	02	03	04	05	06	07	08	09	00	
February	4	1	1	2	2	2	5	2	3	5	
March	0	4	23	0	0	3	1	5	1	1	
April	4	4	2	2	1	0	0	0	1	0	
August	1	0	0	0	0	0	0	0	0	0	

[DOWNLOAD REPORT](#)

3. DVIR Reporting - Motor Carrier will click on the DVIR Reporting menu at the top of the page to get to the DVIR Reporting Screen.

Home / DVIR Reporting

**DVIR REPORTING**

**GATE AND CHASSIS TRANSACTION DETAILS**

Chassis Prefix\*  
Chassis Prefix

Chassis Number\*  
Chassis Number

IANA Location Code  
 Rail Facility/SPLC Code

**SELECT LOCATION/FACILITY**

IANA Facility Code / SPLC\*  
Facility/Port Name\*  
State\*

**DRIVER AND MC DETAILS**

**Note: Please enter either IANA IDD Pin Number or Driver's License/License State**

Enter via IDD Pin?  Yes  No

IDD Pin\*  
IDD Pin

MC Name\*  
Rail Delivery Services

MC SCAC\*  
RDSS

Driver's License\*  
License State\*

**RCD INFORMATION\***

Brakes -01  
 Lights -02  
 Wheel -03  
 Air Line -04  
 Coupling -05  
 Frame -06  
 Bolster -07  
 Fastener -08  
 Slider -09  
 No Defects -00

**SUBMIT** **RESET** **CLOSE**

4. The DVIR Search – Users have two options under the DVIR Search tab at the top of the page. The first is to Search DVIR by Chassis ID. Users can search for a DVIR by various parameters, including the chassis ID number.

Home / Search DVIR by Chassis ID

**DVIR INQUIRY VIA CHASSIS**

**123 4Q** DVIR Inquiry

**Search DVIR by Chassis ID**  
Search DVIR by Chassis ID

**DVIR INQUIRY VIA CHASSIS**

Chassis ID  
Chassis ID

IANA Location Code  
 Rail Facility/SPLC Code

**SELECT LOCATION/FACILITY**

IANA Facility Code / SPLC  
IANA Facility Code / SPLC

Start Date  
Start Date

End Date  
End Date

Include NO-DEFECTS

**SEARCH** **RESET** **CLOSE**

**SEARCH RESULTS**

DVIR NO	INSP DATE	CHASSIS ID	IEP NAME	RCD
IANA-DVIR-000002703	08/06/2018	HJCZ120058	Interpool, Inc. dba TRAC INTERMODAL	01-BRAKES
IANA-DVIR-000002891	04/17/2018	TSXZ277529	Interpool, Inc. dba TRAC INTERMODAL	01-BRAKES
IANA-DVIR-000002890	04/17/2018	TSXZ277529	Interpool, Inc. dba TRAC INTERMODAL	02-LIGHTS
IANA-DVIR-000002889	04/13/2018	jbhz140575	J.B. Hunt Transport Inc	02-LIGHTS,03-WHEEL,05-COUPLING
IANA-DVIR-000002888	04/12/2018	JBHZ140575	J.B. Hunt Transport Inc	04-AIR LINE,
IANA-DVIR-000002887	04/12/2018	JBHZ140575	J.B. Hunt Transport Inc	03-WHEEL,
IANA-DVIR-000002884	04/12/2018	JBHZ140575	J.B. Hunt Transport Inc	02-LIGHTS,
IANA-DVIR-000002883	04/12/2018	JBHZ140575	J.B. Hunt Transport Inc	01-BRAKES,
IANA-DVIR-000002882	04/12/2018	JBHZ140575	J.B. Hunt Transport Inc	09-SLIDER,
IANA-DVIR-000002879	04/12/2018	NSPZ133267	Norfolk Southern Corp	01-BRAKES,02-LIGHTS,

Go to Page 1

Record Per Page 10

5. DVIR Inquiry by DVIR Report Number - Second option under the DVIR SEARCH menu is to search by DVIR Report Number. User may also search for a DVIR by the unique DVIR Report Number assigned to each DVIR transaction reported through IANA's DVIR application.

The screenshot shows the DVIR Inquiry page. At the top, there is a navigation bar with 'DVIR Search' and 'DVIR Reporting' menus. A red arrow points to 'DVIR Search'. Below the navigation, there are two search options: 'Search DVIR by Chassis ID' and 'Search DVIR by Chassis ID'. A red arrow points to the 'Search DVIR by Chassis ID' option. The main content area is titled 'THE DETAILS FOR THE INQUIRED DVIR ARE AS FOLLOWS:' and contains a table of information for a specific DVIR report.

INQUIRED DVIR NO	CHASSIS	MC SCAC	IDD PIN
IANA-DVIR-000002703	HJJCZ120058	RDSS	10018637
STATUS	IEP NAME	MC DOT	DRIVER'S LICENSE#
PENDING	Interpool, Inc. dba TRAC INTERMOI	520912	A1083731
INSPECTION DATE	IEP DOT	DRIVER NAME	LICENSE'S STATE
08/06/2018	1521807	JESUS CASTROCORREA	CA
INSPECTION TIME	RCD INFORMATION		
15:02:00	01-BRAKES		

Below the table, there are two red arrows pointing to the 'PENDING' status and the 'PROCESSED' status. At the bottom of the report, there are 'DOWNLOAD REPORT' and 'CLOSE' buttons.

6. DVIR Reports Screen – The report screen will allow Motor Carrier users to pull report on DVIRs reported through the application. The report is pulled by date range and returns the number of DVIRs processed and returned/rejected.

The screenshot shows the DVIR Reports screen. At the top, there is a navigation bar with 'DVIR Search', 'DVIR Reporting', 'Reports', and 'Settings' menus. A red arrow points to 'Reports'. Below the navigation, there are two search options: 'RCD Statistics' and 'RCD Statistics'. A red arrow points to the 'RCD Statistics' option. The main content area is titled 'SEARCH RESULTS' and contains a table of information for a specific company.

COMPANY NAME	DVIR PROCESSED COUNT	DVIR RETURNED COUNT
Rail Delivery Services	182	0

Below the table, there is a 'DOWNLOAD REPORT' button. The page also includes a 'Note' about reporting and a 'DVIR REPORTS' section with search filters for 'Start Date' and 'End Date'.

7. DVIR RCD Statistics Screen - Under the DVIR Reports there is also the RCD Statistics Report. This allows a user to run a report that shows breakdown of DVIRs reported by RCD. User can enter a date range to pull this report.

Home / RCD Statistics

DVIR STATISTICS

Reports

RCD Statistics

RCD Statistics

**Note:** Enter the date range for the period you wish to obtain information for DVIR RCDs for :

DVIR STATISTICS

Start Date

End Date

GENERATE REPORT RESET

SEARCH RESULTS

DEFECT TYPE	RCD COUNTS
Brakes	70
Lights	44
Wheel	50
Air Line	66
Coupling	14
Frame	13
Bolster	53
Fastener	7
Slider	8
No Defects	28

8. DVIR Configuration - Under the Settings dropdown the Configuration screen can be found. This contains information on how the user communicates and receives information from IANA's DVIR application.

Home / DVIR Configuration

DVIR CONFIGURATION

DVIR Configuration

Manage Company Details

Manage Company Details

**Note:** After initial selection of whether you wish to send and/or receive DVIRs through IANA DVIR processing is selected, should you wish to change your selection in this section, please send an e-mail to [admin@dvir.intermodal.org](mailto:admin@dvir.intermodal.org) advising what you would wish to change. The DVIR Admin will get back to you as soon as possible.

PLEASE SELECT THE SERVICES YOUR COMPANY WISHES TO UTILIZE TO REPORT DVIRs.

EDI - 322  WEB PORTAL  XML

IVR  FIXED FORMAT  CSV (Comma Separated Values)

Transmission Mode\*  ASCII  BINARY

Mode\*  ACTIVE  PASSIVE

FTP URL or IP Address\*  FTP Directory\*  FTP UserName\*  FTP Password\*

Your Identifier\* [For ISA & GS envelope header]

FTP Port

Segment Delimiter\*

Element Delimiter\*

SAVE CLOSE

9. Manage Company Details – Also under the Settings tab is the Manage Company Details where the user maintains their contact information and account access information. Users may also change their password on this screen.

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**DVIR**  
DRIVER VEHICLE  
INSPECTION REPORTING

DVIR Search DVIR Reporting Reports Settings

Home / Manage Company Details

**MANAGE COMPANY DETAILS**

**DVIR Configuration**  
DVIR Configuration

**Manage Company Details**  
Manage Company Details

**GENERAL DETAILS**

Company Name*	SCAC Code *	US DOT
ABC Inc	RDSS	2242343
First name *	Middle name	Last name*
Piyush1	Adfsadfs	Panchal
Title*	Email*	Address Line1*
Lead	xyz@abc.com	Greencastle
Address Line2	Zip/Postal Code*	City*
Address Line2	00601-0001	ADJUNTAS
State/Province*	Country*	Phone No. *
PR	US	(444)444-4444 Ext: 44444
Fax No. *	Technical Contact Details same as above?*	Billing Contact Details same as above?*
(444)444-4444	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

**ACCOUNT ACCESS INFORMATION**

Username*
rdss
Password*
Password
Confirm Password*
Confirm Password